

DAY CARE EVALUATOR MANUAL

RESIDENTIAL CARE EVALUATOR MANUAL

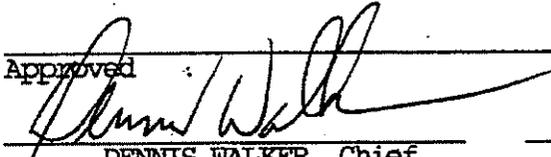
TRANSMITTAL SHEET

		Number
		April 1996
Distribution	<input checked="" type="checkbox"/> All Day Care Evaluator Manual Holders <input type="checkbox"/> All Residential Care Evaluator Manual Holders	Date Issued 96 APX-10

Subject

Communication agreement between Child Development Division, California Department of Education and Community Care Licensing Division, California Department of Social Services.

Approved



DENNIS WALKER, Chief

Type of Change

Temporary  Permanent

REASON FOR CHANGE

Child Development Division, California Department of Education and Community Care Licensing Division, California Department of Social Services have developed the attached agreement to share information on child development facilities licensed by Community Care Licensing that are receiving funds from the Department of Education.

FILING INSTRUCTIONS

Remove nothing.

INSERT the attached pages behind Tab E in the appendix section of the EM.

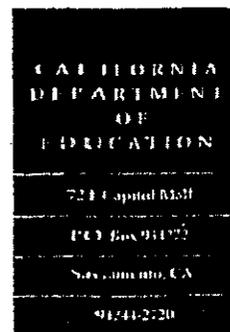
Contact Person  
Linda Nissen

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LIC9025 (8/87)



DELAINÉ EASTIN  
State Superintendent of Public Instruction



April 2, 1996

California Department of Education  
Child Development Division  
California Department of Social Services  
Community Care Licensing Division

Subject: Communication Agreement between Child Development Division, California Department of Education (CDD/CDE) and Community Care Licensing Division, California Department of Social Services (CCLD/CDSS)

This is to confirm our agreement on sharing information, as listed below, between the CDD/CDE and CCLD/CDSS on child development facilities licensed by CDSS and receiving funds from CDE.

A. CCLD Responsibilities:

1. CCLD District Office staff will provide on a monthly basis the following notifications to CDD for facilities known to be receiving funding from CDE:
  - A. A copy of each licensing report documenting a substantiated Type A deficiency.
  - B. A copy of any new or amended license issued to a facility.
2. CCLD District Office staff will provide immediately, by fax, a copy of any Accusation/Revocation or Temporary Suspension Order served against a facility.
3. CCLD District Office staff will provide on a monthly basis a copy of any stipulation including condition of probation resulting from an administrative action.
4. By July 31 annually, CDSS will provide the CDD with a listing of district office addresses, telephone numbers and contact staff.
5. CCLD District Office staff may request the attendance of CDD consultants at compliance conferences. If CDD attendance is not requested, CCLD will provide a copy to CDD of any letter requesting a contractor's attendance at a compliance conference and a copy of the conference report.

B. CDD Responsibilities

1. CDD staff will refer, by telephone, violations of Title 22 licensing regulations identified in their contract and program monitoring duties or received from other sources to the appropriate CCLD district office as complaints.
2. By July 31 annually, CDD will provide CDSS, with a current listing of child care sites funded by CDE.

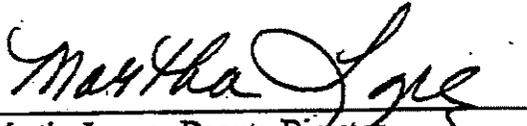
3. CDD will notify CDSS of newly funded sites requiring a child care license.
4. CDD will provide CDSS with a listing of contracted agencies, upon final notification, that have been placed on conditional (probationary) contract status, terminated or non-renewed, including identity of interim contractors selected to provide services.
5. CDD will provide CDSS with information on anticipated program expansions as well as the listing of new contractors.

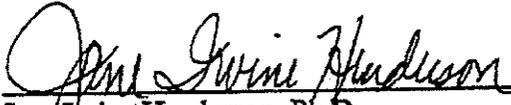
C. Joint Responsibilities:

1. CDD and CCLD will provide mutual opportunity for review and comment regarding any proposed documents for public distribution which they have developed or commissioned which describe the responsibilities of or services provided by the other agency.
2. CDD and CCLD Central Operation and Regional Management will meet twice annually to discuss issues of mutual concern and to assess the effectiveness of statewide communications. CCLD District offices and CDD consultants will meet regularly for similar purposes.

These items are not all inclusive but are intended to be the basis of communication and information sharing. This agreement will be reviewed every two years. We are committed to working together and sharing information to the mutual benefit of our agencies and California's children served by subsidized programs.

If you have any questions, please contact Mario A. Muñiz, Administrator, Child Development Division, at (916) 323-1300 or David Dodds, Chief of the Advocacy Branch, at (916) 657-2346.

  
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Martha Lopez, Deputy Director  
Community Care Licensing Division  
California Department of Social Services

  
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Jane Irvine Henderson, Ph.D.  
Deputy Superintendent  
Child, Youth and Family Services Branch  
California Department of Education